

**WELCOME TO THE OFFICE OF HAKAN M. KUTLU, M.D.**

Reason for visit: \_\_\_\_\_

Referred by: \_\_\_\_\_

Patient Name: \_\_\_\_\_ SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Birthdate: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Marital Status: S M W D Age: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone#: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

Family Doctor: \_\_\_\_\_ Phone#: \_\_\_\_\_

Pharmacy: \_\_\_\_\_ Phone#: \_\_\_\_\_

Employer's Name & Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Primary Ins.: \_\_\_\_\_ Policyholder Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ SS#: \_\_\_\_\_

Secondary Ins: \_\_\_\_\_ Policyholder Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ SS#: \_\_\_\_\_

**HIPAA Approved Contacts**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I understand and agree that health and accident policies are an arrangement between and insurance carrier and myself. Furthermore, I understand that the Doctor's office will provide any necessary reports and forms to assist me in making collection from the insurance company. I authorize the insurance company to pay directly to Hakan Kutlu, M.D. the amount due my pending claim for services rendered. I understand and agree all services rendered me and charged to me and that I am personally responsible for their payment as well as any applicable fees incurred due to collection or legal actions. **If referred for collection, a 33% collection fee will be added to the outstanding amount.** I realize that non-covered balances are my responsibility.

By my signature below, I authorize Hakan M. Kutlu M.D. to file a complaint with NJ Dept. of Banking and Insurance regarding my insurance claims if deemed necessary.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_